



## COLLECTORATE, RAYAGADA

(Culture Section)

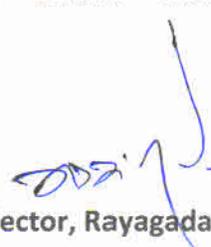
Notice No: 108 /2022

Date: 10-01-2023

### SHORT QUOTATION CALL NOTICE

#### Supply of breakfast /tea with snacks / lunch/ dinner for participants & dignitaries for Chaiti & Palishree Mela-2022.

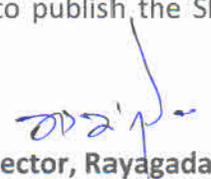
Sealed quotations are invited with following terms & conditions from interested reputed catering service agencies/restaurants for supply of breakfast, tea with snacks, lunch & dinner for the participants & dignitaries during **Chaiti & Pallishree Mela - 2022** at GCD High School Ground, Rayagada to be held from **18<sup>th</sup> January 2023 to 22<sup>nd</sup> January 2023**. The quotation completed in all respect must be received by this office through Registered Post/ Speed Post/Courier or may be dropped at the Quotation Box at District Culture Office, Rayagada-765001 on or before 13-01-2023 by **5.00 PM** and will be opened on the **same day at 05.30 PM** in presence of the bidder or their authorized representative who wish to be present. No other mode of submission of quotation is allowed. The application form of quotation/quotation containing General bid information and Terms and conditions can be down loaded from District website [www.rayagada.nic.in](http://www.rayagada.nic.in) from 10-01-2023 to 13-01-2023.

  
Collector, Rayagada

Memo No: 109

Date: 10-01-2023

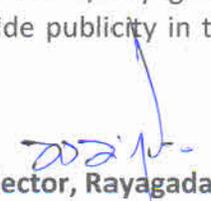
Copy to DIO, NIC for information and necessary action with a request to publish the Short Quotation call notice in district website.

  
Collector, Rayagada

Memo No: 110

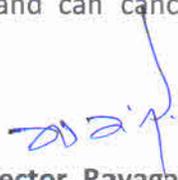
Date: 10-01-2023

Copy to CDO-cum-EO, Zilla Parishad, Rayagada/ ADM, Rayagada/ Sub-Collector, Rayagada & Gunupur/ All BDOs / All Tahasildars of Rayagada district for information and wide publicity in their Notice Board.

  
Collector, Rayagada

## Terms & Conditions

1. The Catering service firm/ Restaurant must be registered under GST.
2. The service provider must have valid Food License Certificate.
3. The firm should provide quality food as per the specifications given below and no compromise will be made on the quality.
4. If the food supplied is found to be of lower quality, then the firm must replace the food with better quality food within specified time or else the work order will be cancelled and the firm will be blacklisted.
5. The breakfast, lunch, tea with snacks and dinner should reach in time based on the requisition from the authorized person nominated by Collector, Rayagada.
6. The Quotationer is required to submit a Bid Security Declaration (at Ann-II) in lieu of Bid Security (also known as EMD) with stipulation that if they withdraw or modify their bids during period of validity etc. they will be suspended for one year.
7. Cost of Quotation Paper- A non-fundable amount of **Rs. 200/- (Rupees Two hundred only)** is to be deposited along with the Quotation in shape of Demand Draft in favour of **Collector, Rayagada** drawn on any scheduled commercial bank payable at Rayagada towards the cost of Quotation paper
8. The successful quotationer will have to deposit a security amount of **Rs. 10, 000/- (Rupees Ten Thousand)** only in shape of Demand Draft drawn payable at Rayagada in favour of **"Collector, Rayagada"** from any Scheduled Commercial Bank as security deposit.
9. The quotation completed in all respect must be received by this office through Registered Post/ Speed Post/Courier or may be dropped at the Tender Box at **District Culture Office, Rayagada-765001** on or before 13-01-2023 by **5.00 PM** and will be opened on the **same day at 05.30 PM** in presence of the bidder or their authorized representative who wish to be present. No other mode of submission of quotation is allowed.
10. The supplier after supply of required item as requisitioned by this office is required to submit bills to the undersigned and the payment is to be made through account transfer only. The bidders are required to submit the bank account details to this office at the time of supply of items.
11. Approximate food requirement per day: 400 no. of participants & 100 no. of delegates.
12. The firm should ensure clean & hygienic distribution of the food.
13. The distribution of food will be done by the firm with service person.
14. The firm should be ready with additional 20% food for contingency and spot order.
15. The cost of disposable plate is to be borne by the firm.
16. Transportation cost of food to the office will be borne by the firm.
17. The TDS will be deducted as per the actual rate.
18. The undersigned reserves the right to cancel or reject all or any of the offers without assigning any reasons thereof.
19. Any dispute arise will be settled within Rayagada district jurisdiction only.
20. The above-described works may be modified during the programme if felt necessary and the firm should be accommodative to these minor changes. The authority will have the right to bifurcate and give the work to one or more firms if felt necessary and can cancel the quotation without giving any reason thereof.

  
Collector, Rayagada

**BID Documents for Supply of breakfast /tea with snacks / lunch/ dinner for participants & dignitaries for Chaiti & Palishree Mela-2022**

**BID Details**

- 1) Name of the Qutationer : \_\_\_\_\_
- 2) Address of the firm : \_\_\_\_\_
- 3) GST Regn. No. : \_\_\_\_\_
- 4) Food License No. : \_\_\_\_\_
- 5) Cost of Quotation Paper : \_\_\_\_\_
- 6) Bid Declaration Form: (Ann-I) : \_\_\_\_\_
- 7) Name & Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 8) Contact No : \_\_\_\_\_

**Declaration**

*This is to declare that the above information is true to the best of my knowledge & belief.*

**Date:**

**Place:**

**Signature of the Bidder  
(With Seal)**

**Documents to be attached:**

- 1) Copy of Valid GST Regn. Certificate
- 2) Copy of Valid Food License Certificate
- 3) Copy of Identity proof of the proprietor
- 4) Cancelled cheque/ Bank account passbook front page
- 5) Cost of Quotation Paper
- 6) Bid Security Declaration (Ann-II)
- 7) Financial Bid.

Form of Bid-Security Declaration

To

The Collector, Rayagada

Sir,

We, the undersigned, declare that:

I /We understand that, according to your conditions, bids must be supported by a Bid-Security Declaration.

I/We accept that, the Authority/ Employer/ Quotation Inviting Authority shall cancel our empanelment and / or suspend/ prohibit debar/ blacklist from participating in bidding in any contract of the State for a minimum period of one year in addition to other penal action as per Quotation Call Notice, if we are in breach of our obligation (s) under the bid conditions.

**Seal & Signature of the Quotationer**

**Financial Bid (Ann-II)**

**Breakfast**

<b>Type of Breakfast</b>	<b>Specifications</b>	<b>Price to be quoted (per unit) inclusive of Taxes and charges (in Rs.)</b>
Breakfast	South Indian Breakfast (Idli, Vada, Upama , Uthapam / Masala Dosa, Sambar, Chatni)	

**Lunch & Dinner**

<b>Type of Meal</b>	<b>Specifications</b>	<b>Price to be quoted (per unit) inclusive of Taxes and charges (in Rs.)</b>
Veg. Meal	Rice/ Roti, Dal, Mix Veg. Fry, Tomato Khata, Mix. Veg. Curry (Ghanta), Panner Curry / Mushroom Curry, Salad.	
Non-veg. Meal	<b>Mutton</b> Rice / Roti, Dal, Mix. Veg. Curry (Ghanta), Mutton Curry, Khiri, Salad	
	<b>Chicken</b> Rice / Roti, Dal, Mix. Veg. Curry (Ghanta), Chicken Curry, Khiri, Salad	
Biryani Meal	Veg Biryani with Raita & Curry	
	Chicken Biryani with Raita & curry	
Chinese Meal	Veg. Fried Rice with Veg Manchurian & Raita	
	Mix Non-Veg Fried Rice with Chicken Manchurian & Raita	

**Tea & Snacks**

<b>Type</b>	<b>Specifications</b>	<b>Price to be quoted (per unit) inclusive of Taxes and charges (in Rs.)</b>
Tea & Snacks	Water Bottle, Tea/Coffee, Veg pakoda, Veg. cutlet.	
	Tomato Soup / Veg. Manchow Soup	

**Signature of the bidder with office seal**