

ଓଡ଼ିଶା ସରକାର

ଜିଲ୍ଲା ମୁଖ୍ୟ କୃଷି କାର୍ଯ୍ୟାଳୟ ଓ ପ୍ରକଳ୍ପ ନିର୍ଦ୍ଦେଶକ ,ଆୟା, ରାୟଗଡ଼

ଟେଣ୍ଡର ବିଜ୍ଞାପନ ସଂଖ୍ୟା ୨୬୨/ଆୟା ଚାରିଖ ୦୧/୨୧/୨୦୨୨

ଏଡ଼୍‌ବାରା ସର୍ବସାଧାରଣଙ୍କ ଅବଗତି ନିମନ୍ତେ ଜଣାଇ ଦିଆଯାଉଅଛି ଯେ, ରାୟଗଡ଼ ଜିଲ୍ଲାର ଆୟା କାର୍ଯ୍ୟାଳୟ ନିମନ୍ତେ ଏକ ଗୋଟି ବୋଲେରୋ (Bolero-Neo / SLX)/ ଟିଭିଭି300(TUV-300)/ ଏର୍ଟିଗା (Ertiga-Lxi/Vxi/Zxi) ଜିପ ଗଠନ କଳ ପେଟ୍ରୋଲ /ଡିଜେଲ ପରିଚାଳିତ ଯାନ ( ଯାହାକି ସଂଲଗ୍ନ -II ଆଇନ ପ୍ରକାରେ ସର୍ଭ ଓ ନିୟମାବଳୀ ଗୁଡ଼ିକ ଦୃଢ଼ୀଭୂତ କରୁଥିବ ) ମାସିକ ଭଡା ସୂତ୍ରରେ ଯୋଗାଇଦେବା ସକାଶେ ଆଗ୍ରହୀ ପଞ୍ଜୀକୃତ ଭ୍ରମଣ କରାଇବା ସଂସ୍ଥା ( Travel Agency )/ ଭ୍ରମଣ ସଞ୍ଚାଳକ ( Tour Operators ) ଓ ବେସରକାରୀ ବ୍ୟକ୍ତି ବିଶେଷ ( Private Individuals ) କ ଠାରୁ ମୁଦ ଦିଆ ଦରଖାସ୍ତ ଆହ୍ୱାନ କରାଯାଉଅଛି । ଟେଣ୍ଡର ବିଜ୍ଞାପନର ସବିଶେଷ ବିବରଣୀ ଏଥି ସହ ସଲଗ୍ନ କରାଯାଇଥିବା କିମ୍ବା ରାୟଗଡ଼ା ସରକାରୀ ୱେବସାଇଟ (rayagada.nic.in )ରୁ କିମ୍ବା ଜିଲ୍ଲା ମୁଖ୍ୟ କୃଷି ଅଧିକାରୀ, ରାୟଗଡ଼ କାର୍ଯ୍ୟାଳୟରୁ ପାଇପାରିବେ । ଟେଣ୍ଡର ଦରଖାସ୍ତ ଗ୍ରହଣର ଶେଷ ତାରିଖ : ୧୨.୧୨.୨୦୨୨ ଅପରାହ୍ନ ୦୪.୩୦ ଘଟିକା ଅଟେ ।

ତତସଙ୍ଗେ ନିମ୍ନ ଲିଖିତ ସର୍ଭ ଗୁଡ଼ିକ ପୂରଣ ହେଉଥିବା ଆବଶ୍ୟକ :-

- ❖ ଯାନଟି ସତକରେ ଚାଲିପାରୁଥିବା ଅବସ୍ଥାରେ ଥିବ, ପ୍ରାଥମିକ ରେଜିଷ୍ଟ୍ରିକରଣ ତାରିଖ ଠାରୁ ତିନି ବର୍ଷରୁ ଅଧିକ ହୋଇନଥିବ ଓ ରେଜିଷ୍ଟ୍ରିକରଣ ପ୍ରମାଣପତ୍ର ( Valid Registration Certificate) ବାମା ପ୍ରମାଣପତ୍ର (Valid Contract Carriage Permit ) / ସବ୍ୟ କର ପ୍ରଦାନ କରାଯାଇଥିବା ପ୍ରମାଣ ପତ୍ର ( Proof of up-to date Tax payment Receipt ) ଓ FASTag ଇତ୍ୟାଦି ଯାନ ଚଳାଇବା ପାଇଁ ବାଧ୍ୟତାମୂଳକ ( Mandatory ) ଅଟେ ।
- ❖ ଯାନଚାଳକଙ୍କ ନିକଟରେ ହାଲୁକା ପରିବହନ ଯାତ୍ରୀ ଯାନ ( Light Transport Passenger Vehicle ) ଚଳାଇବା ଉପଯୁକ୍ତ ଚାଳନ ପ୍ରମାଣପତ୍ର ( Valid Driving License)ଏବଂ ଚାଳକଙ୍କର ଯାତ୍ରୀ ଯାନ ଚଳାଇବାର ପର୍ଯ୍ୟାପ୍ତ ଦକ୍ଷତା ରହିଥିବା ।
- ❖ ଯାନ ଚାଳକଙ୍କର ବ୍ୟବହାର ଭଦ୍ର, ଉତ୍ତମ, ମାର୍ଜିତ ଏବଂ ଆଜ୍ଞାବହ ହୋଇଥିବା ଆବଶ୍ୟକ ।
- ❖ ଏଥି ନିମନ୍ତେ ଇଚ୍ଛୁକ ଟେଣ୍ଡରଧାରୀଙ୍କୁ ଟେଣ୍ଡର ଦରଖାସ୍ତ ସହ ଜିଲ୍ଲା ମୁଖ୍ୟ କୃଷି ଅଧିକାରୀ, ରାୟଗଡ଼ଙ୍କ ନାମରେ ଟ ୫୦୦୦/- ( Rupees Five Thousand ) ର ଏକଗୋଟି ବ୍ୟାଙ୍କ ଡ୍ରାଫ୍ଟ ( Bank Draft )ମଧ୍ୟ ସଂଲଗ୍ନ କରିବାକୁ ହେବ । ଟେଣ୍ଡର ଶେଷରେ ଅସଫଳ ଟେଣ୍ଡର ଧାରୀଙ୍କୁ ଉକ୍ତ ଜମା ଟଙ୍କା ଫେରସ୍ତ କରାଯିବ ( ଟେକ କିମ୍ବା ନଗଦ ଟଙ୍କା ଗ୍ରହଣ କରାଯିବ ନହିଁ)।
- ❖ ଦରଖାସ୍ତରେ ଇନ୍ଧନ ଓ ଟେଲିକ ( Fuel & Lubricant )ବ୍ୟତୀତ ମାସିକ ଭଡା କେତେ ରହିବ ତାହା ଦର୍ଶାଇବାକୁ ହେବ ( General Bid Information ) ହିସାବରେ ଦେବାକୁହେବ ।
- ❖ ଟେଣ୍ଡର ଦରଖାସ୍ତରେ ନିର୍ଦ୍ଦିଷ୍ଟ ଭାବେ ଯାନଟିର ନିର୍ମାଣ ବର୍ଷ ଓ ନିର୍ମାଣ ସମକ୍ଷୟ ସବିଶେଷ ବିବରଣୀ, ରେଜିଷ୍ଟ୍ରେସନ ସଂଖ୍ୟା, ଲିଟର ପିଛା ଅତି କମରେ ୧୦ କିମି ଗତି ( Mileage/Litre )ଯାନ ଚାଳକଙ୍କର ଯୋଗ୍ୟ ବିବେଚିତ ଚାଳନା - ପ୍ରମାଣପତ୍ର ଏବଂ ସମୟ ଅବଧି ସୀମା ( No & Validity ଓଫ driving license ) ଇତ୍ୟାଦି ସାଧାରଣ ବାର୍ତ୍ତା ( General Bid Information ) ହିସାବରେ ଦେବାକୁ ହେବ ।

- ❖ ଉପଯୁକ୍ତ ସଂପୂର୍ଣ୍ଣ ବିବରଣୀ ସହ ଟେଣ୍ଡର ଦରଖାସ୍ତ୍ରଟି ନିମ୍ନ ସ୍ୱାକ୍ଷରକାରୀଙ୍କ ନିକଟରେ ତା ୧୨.୧୨.୨୦୨୨ ଅପରାହ୍ନ ୦୪:୩୦ ଘଟିକା ମଧ୍ୟରେ ପହଞ୍ଚିବା ଆବଶ୍ୟକ, ଯାହାକି ପରଦିନ ତା ୧୩.୧୨.୨୦୨୨ ପୂର୍ବାହ୍ନ ୧୦.୦୦ ଘଟିକା ସମୟରେ ଦରଖାସ୍ତ୍ରକାରୀ ବା ତାଙ୍କ ପ୍ରତିନିଧିଙ୍କ ଉପସ୍ଥିତିରେ ଖୋଲାଯିବ ।
- ❖ ମାସିକ ଯାନ ଭଡା ସମ୍ବନ୍ଧୀୟ ଟେଣ୍ଡର ଦରଖାସ୍ତ୍ର ଫର୍ମ ତଥା ସାଧାରଣ ଟେଣ୍ଡରର ସର୍ତ୍ତ ଓ ନିୟମାବଳି, ଜିଲ୍ଲା ମୁଖ୍ୟ କୃଷି ଅଧିକାରୀ, ରାୟଗଡ଼ କାର୍ଯ୍ୟାଳୟରୁ ତା ୦୨.୧୨.୨୦୨୨ ଦିବା ୧୦:୦୦ ଘଟିକା ଠାରୁ ତା ୦୯.୧୨.୨୦୨୨ ଅପରାହ୍ନ ୦୪:୩୦ ଘଟିକା ମଧ୍ୟରେ ( ସରକାରୀ ଛୁଟି ବ୍ୟତୀତ ଅନ୍ୟ କାର୍ଯ୍ୟ ଦିବସ ସମୟରେ ) ଟ ୧୦୦ ଳା ମାତ୍ର ଦଖଲ କରି କିମ୍ବା ରାୟଗଡ଼ା ସରକାରୀ ୱେବସାଇଟ (Rayagada.nic.in ) ରୁ ପାଇପାରିବେ । ଯଦି ସରକାରୀ ୱେବସାଇଟରୁ ଦରଖାସ୍ତ୍ର ବାହାର କରାଯାଇଛି, ତାହାହେଲେ ମାତ୍ର ଟ ୧୦୦ ଳା ର ଏକ ଡିମାଣ୍ଡ ଡ୍ରାଫ୍ଟ ( Demand Draft ) ଦରଖାସ୍ତ୍ର ମୂଲ୍ୟ ଦାବଦକୁ ଦରଖାସ୍ତ୍ର ସହିତ ଦାଖଲ କରିବାକୁ ହେବ ( ଟେକ ଗ୍ରହଣ କରାଯିବ ନାହିଁ ) ।
- ❖ ଟେଣ୍ଡର ଦରଖାସ୍ତ୍ରକୁ ଆଂଶିକ କିମ୍ବା ସମ୍ପୂର୍ଣ୍ଣ ଭାବରେ କୌଣସି କାରଣ ନ ଦର୍ଶାଇଖାରଜ କରିବାର ଅଧିକାର ନିମ୍ନ ସ୍ୱାକ୍ଷରକାରୀଙ୍କ ରହିଅଛି ଏ ସମ୍ବନ୍ଧୀୟ କୌଣସି ବିବାଦ କେବଳ ରାୟଗଡ଼ ମୁନିସିପାଲିଟି ପରିସର ମଧ୍ୟରେ ଥିବା କୋର୍ଟରେ କରାଯାଇପାରିବ ।
- ❖ ଯାନରେ ସରକାରଙ୍କ ଏମ . ଭି .ୟୁ ( M . V . U ) ନିଦେଶାବଳି ଅନୁଯାୟୀ GPS device fitting / stickering ଓ FASTag ଲଗାଯିବା କରୁଥିବା ଅଟେ ।

ଆପଣଙ୍କ ବିଷୟରେ

*[Signature]*  
ଜିଲ୍ଲା ମୁଖ୍ୟ କୃଷି କାର୍ଯ୍ୟାଳୟ ଓ

ପ୍ରକଳ୍ପ ନିର୍ଦ୍ଦେଶକ ,ଆୟା, ରାୟଗଡ଼ା

Memo No : ୨୭୩/ATMA

Date: ୦୧/୧୨/୨୦୨୨

Copy forwarded to the District Informatics Officer, NIC, Rayagada for Information and necessary action. He is request to publish the notice in the District website .

*[Signature]*  
Chief District Agriculture Officer  
-cum -P.D.ATMA, Rayagada

Memo No : ୨୭୧/ATMA

Date: ୦୧/୧୨/୨୦୨୨

Copy forwarded to the Agriculture District Officer, (All) for information and necessary action. They are request to display the notice on the Office notice board for wide publicity.

*[Signature]*  
Chief District Agriculture Officer  
-cum -P.D.ATMA, Rayagada

Memo No: ୨୭୨/ATMA

Date: ୦୧/୧୨/୨୦୨୨

Copy submitted to the Collector and District Magistrate , Rayagada for favour of kind information .

*[Signature]*  
Chief District Agriculture Officer  
-cum -P.D.ATMA, Rayagada

Memo No: ୨୭୩/ATMA

Date: ୦୧/୧୨/୨୦୨୨

Copy to Office Notice Board/Account Section .

*[Signature]*  
Chief District Agriculture Officer

## **TERMS & CONDITIONS FOR HIRING OF VEHICLES(Annexure-II)**

The following terms and conditions must be fulfilled by the bidder for providing a vehicle on hire on monthly rent basis.

1. Type of vehicles permissible to be hired is TUV300/Bolero-(Neo/SLX)/Ertiga(Lxi/Vxi/Zxi) (the suitable one for MVU work is to be preferred so that it should accommodate minimum 03 persons with all need based equipment and medicine, chemical, Biological etc.
2. In view of pollution being high through use of diesel vehicle, it is preferable to hire BS-IV compliant petrol Vehicle.
3. Minimum average mileage is 10 KMs per ltr and the maximum limit of hiring charge of the vehicle is Rs 20,000/- (Rupees Twenty thousand only), including all Taxes per month.
4. The vehicle hired shall be in good condition and shall not be older than three years at the time of engagement.
5. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and Driving License of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The vehicle owner shall be responsible for all such litigation.
6. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption. All the expenditure of the vehicle towards major or minor repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
7. It shall be the responsibility of the bidder to provide a good driver who should be well behaved, gentle and obedient in nature and the salary of the driver shall be borne by the owner.
8. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
9. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. The driver should wear a uniform & budge license, he should be a non-alcoholic and should be available as and when required.
10. In case, absence of driver for whatsoever reasons the owner shall arrange substitute for the vehicle.
11. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement without assigning any reason thereof and may engage vehicle from other source.
12. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
13. Monthly hire charges and reimbursements towards cost of diesel (as per actual consumption) of selected bidder will be paid in every succeeding month within fifteen days submission of bills by the bidder and no advance payment will be made.
14. If the services are found to be unsatisfactory, the CDAO-CUM-PD ATMA will give one month notice and terminate the agreement without assigning any reason thereof.
15. In case the provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant Two month notice before such withdrawal of service and termination of agreement.
16. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit and pending hiring charges of the vehicle.
17. The vehicle should be kept clean and tidy and should have name boards & stickering as specified in the contract on the vehicle.

18. Vehicle should be regularly serviced and maintained so as to avoid any break down. In case of break down an alternative vehicle should be arranged for without compromising the services of M.V.U. Pouring of lubricant must be born by the Service Provider.
19. In case of natural calamity like flood, cyclone drought, lightning, heat waves etc. Outbreak disease, post mortem of insured livestock & other livestock emergency services, MVU may be engaged to serve the livestock & to cater the need based service to the farmers.
20. The hired vehicles cannot be used for any private /commercial purpose beyond the official hours.
21. The MVU vehicle should remain in the VD/VH campus but in case of security reasons the CDAO may allow the MVU vehicle to stay in the HQ Village /town but in no case vehicle will be allowed to remain outside HQ village /town areas.
22. The fuel cost for movement of vehicle to and from owner house to VD will be borne by vehicle owner. Such movement must be record in the Logbook.
23. No extra charges will be paid for night halts at out station and the lodging/boarding charges of the driver will be borne by the owner of the vehicle.
24. The vehicle is to be preferably of **WHITE COLOUR**.
25. In case of similar quoted price, preference will be given to local vehicle/ new vehicle (Preferably of same block which the vehicle is quoted for)
26. An agreement will be made with the vehicle owner before engagement of his vehicle on M.V.U work.
27. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Bank Draft drawn in favour of the Chief District Agriculture Officer, Rayagada and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders. No Account payee cheque will be accepted and the application will be rejected.
28. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
29. An undertaking to be submitted along with the bid regarding fitting of GPS device in the MVU Vehicle.
30. The Vehicle must be Stickered front, back & side displaying different flagship programmc of the department.



**Chief District Agriculture Officer-  
cum-Project Director , ATMA, Rayagada**



**GENERAL INFORMATION FOR HIRING VEHICLES(Annexure-III)**

1	Registration No. of Vehicle:-	
2	Type of Vehicle (Ac/ Non-AC):-	
3	Year of Manufacture:-	
4	MAKE, Model of the Vehicle & Colour	
5	Date of registration:-	
6	Name & complete address Of the owner of vehicle:-	
7	Adhar Card Number:-	
8	PAN Card Number:-	
9	Fitness Certificate validity:	
10	Permit validity:-	
11	Insurance validity:-	
12	Name/ Address of the Driver:-	
13	D.L. No. & Validity of the D.L. of the Driver:-	
14	<b>Tender opted for the Block ( Name of the Block opted)</b>	
15	Proposed hire Charge of the vehicle per month	
16	Rate of fuel consumption/ Mileage per litre:-	
17	Contact Number of the service provider (Tenderer)	Mobile.....Telephone..... E. Mail id.....
18	GST Registration No.	
19	XEROX Copy with self signed of the documents i.e (i) valid Registration certificate, (ii) Insurance Certificate,(iii) Fitness Certificate, (iv) valid Contract Carriage Permit, (v) proof of up to date tax payment, etc. of vehicle, D.L. of the driver & under taking regarding fitting of device in the MVU Vehicle if selected are enclosed.	
20	Security deposit amount of Rs.5000/- (in the name of Chief District Veterinary Officer, Rayagada and payable at Rayagada only).	Bank Draft No.....Date..... Name of the Bank.....
21	Cost of tender paper Rs.100/- deposited.	Money Receipt No. ....Book No..... Date..... <b>OR</b> DD/BD No.....Dt..... Name of the Bank.....
22	Agreed to fitting of GPS device & made stickering to the vehicle.	Yes      No

\*Certified that the information submitted above is true to the best of my knowledge and belief.

**Seal & Signature of the Tenderer.**

**CHECK LIST OF DOCUMENTS TO BE SUBMITTED IN THE TENDER ( Sequentially)**

SL. No.	Name of The Document	Submitted Yes/No	Page No.
1	Duly filled Tender application form with authentic full signature of the bidder and seal (Optional).		
2	Full Signature in every page of all documents with page serial number or not.		
3	Copy of ADHAR Card		
4	Copy of PAN card		
5	Copy of GST registration certificate		
6	Bank Draft (Security Deposit) in the name of Chief District Veterinary Officer Rayagada. Payable at Rayagada only : Transaction No.: Date: Amount:		
7	Xerox copy of Valid Registration Certificate		
8	Xerox copy of Valid Insurance Certificate		
9	Xerox copy of Valid Fitness Certificate		
10	Xerox copy of Valid Contract Carriage Permit Certificate		
11	Xerox copy of proof of up to date Tax Payment etc of the Vehicle.		
12	Xerox copy of the DL of the Driver		
13	Under taking certificate regarding fitting of GPS device & made stickering to the vehicle		

**CERTIFICATE OF UNDERTAKING**

Certified that I agree to the above terms and conditions of the tender for providing hired vehicle.

Certified that I agree towards fitting of GPS device and stickering on the body of my vehicle as per the Government norms and conditions.

Certified that the information furnished above are true and correct to the best of my knowledge and belief. In case any information given above is or are found to be incorrect at any time, I under take the liability to be proceeded with in any manner.

Certified that I shall not claim for any compensation for submission of Tender.

Date :

Official Seal

Signature of the bidder/ Authorized signatory