



ZILLA SWASTHYA SAMITI, RAYAGADA



Advt. No : 8347 QUOTATION CALL FOR HIRING OF PRIVATE VEHICLES FOR DISTRICT & SUB-DISTRICT LEVEL Date: 30/11/22

Sealed quotations are invited from interested eligible bidders (Private individuals/Tour operators/Travel Agency/Society/Firm) for hiring of vehicles to be engaged in DPMSU & BPMSU, NHM Rayagada on monthly rent basis. The eligibility criteria of Vehicles can be downloaded from the district website: www.rayagada.nic.in. Interested bidders fulfilling the eligibility criteria may submit their Quotations/proposal(s) with the technical & financial bid which are available at www.rayagada.nic.in. The last date of submission of quotation/proposals is on 19th December'2022 at 05:00 PM through speed post/Register Post/Courier. The Quotations will be opened on 20th Decemeber'2022 at 11:00 AM in the office chamber of the undersigned.

The undersigned reserves the right to cancel / reject any or all the tender without assigning any reason thereof.

Sd/-
CDM & PHO, Rayagada


30.11.22
Chief District Medical & Public
Health Officer Rayagada

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, RAYAGADA

Adv No. 8347/2022

dated 30/11/2022

Quotation Call Notice

Sealed quotations are invited from interested eligible bidders (Private individuals/Tour operators /Travel Agency/Society/Firm) for providing 12 Nos. of AC/Non-AC diesel driven vehicles (As detailed) having sitting capacity not more than seven including driver for official use of District and Sub-District level on monthly rent basis.

Category	No. of Vehicles	Type of Vehicle	Maximum hire charges per month (excluding GST)	Minimum Average Mileage	Remark		
DPMU-NHM, Rayagada	02 Nos.	Bolero Neo (Model-N8 or Higher & Body colour white)	Rs. 31,000/- (Rupees Thirty-One Thousand) only	10 Kms. per Ltr	-		
Mobile Ophthalmic Units (MOU), DHH Rayagada	01 No.	Bolero Neo /TUV-300/ Bolero/ Scorpio or equivalent vehicles (Body colour white)			Rs. 31,000/- (Rupees Thirty-One Thousand) only	10 Kms. per Ltr	Branding of vehicle is compulsory
Mobile Mental Health Unit (MMHU), DHH Rayagada	01 No.						
MHT-I of CHC Jagannathpur	01 No.						
MHT-I & II of CHC Chandrapur	02 Nos.						
MHT-I of Gudari	01 No.						
BPMU, CHC Chandrapur	01 No.						
BPMU, CHC Gudari	01 No.						
BPMU, CHC Ramanaguda	01 No.						
BPMU, CHC Jagannathpur	01 No.						

1. The vehicle must be in road worthy condition, shall not be more than three years old from date of initial registration and must have valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for applying of vehicle.
2. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. The successful bidder will have to deposit a security amount of **Rs. 10,000/-** (Rupees Ten Thousand) only in shape of Demand Draft drawn in favour "**CDM & PHO, Rayagada**" from any Scheduled bank as security deposit.
5. The monthly rate of hire charges be quoted separately in the Financial bid information (excluding DOL/POL)
6. The vehicle must achieve a fuel efficiency of (as specified above) Kms per litter.
7. The above said no of vehicles requirement may be less or high on depend upon the office or administrative situation.
8. GST registration is compulsory for any service provider/ tour operator/ individual to provide hire vehicle to District or Sub-District level.
9. The application form of quotation/tender containing Technical & Financial bid information and Terms and conditions for hiring of vehicles etc. will be available with DPMU Accountant, NHM, O/o CDM & PHO, Rayagada at Barijhola on payment of Rs. 100/- (Rupees One Hundred) only in shape of demand draft from 01.12.22 to 19.12.22 during the office hour or can be down loaded from district website www.rayagada.nic.in from 01.12.22 to 19.12.22. In case the application form is down loaded from district website, the applicant shall furnish demand draft for an amount of Rs. 100/- (Rupees One Hundred) only drawn in favor of "CDM & PHO, Rayagada" payable at Rayagada from any scheduled bank towards the cost of application along with the application.
10. The other terms and conditions are laid down in the annexure-I separately for reference.
11. The undersigned reserves the rights to cancel the above notice and the quotations without assigning any reason thereof.


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Interested bidders fulfilling the terms and conditions may submit their quotations / proposal(s) in a closed envelop with a superscription that **“Proposal for engagement of Vehicle under DPMU-NHM, Rayagada or BPMU-NHM, CHC Name”**. In that closed envelop the Financial and Technical Bids should be submitted separately. The formats of Financial Bid & Technical Bid are attached in annexure-II & III. Both the Financial bid and Technical bid envelops should be submitted in the closed envelop to the CDM &PHO, Rayagada in the O/o the CDM&PHO, Rayagada at Barijhola, Odisha, Pin-765002 on or before 19.12.22 by 05:00 PM through registered post/ speed post / courier only and the quotations / proposals will be opened at **11:00 AM on 20.12.22**. The bidder/authorised representatives may remain present during the opening of quotations for verification of original documents and vehicle thereafter.

Documents need to be submitted along with technical bid:-

- I. Photocopy of RC book / card
- II. Photocopy of Pollution certificate
- III. Photocopy of Insurance certificate
- IV. Photocopy of Driver license
- V. Photocopy of Fitness certificate
- VI. Photocopy of Permit certificate

The selection committee under the chairmanship of CDM &PHO Cum DMD, Rayagada will finalize the vehicle selection process. The selection process may be L1/any other process as finalized by the committee on the day. The undersigned reserves the right to cancel any or all proposals without assigning any reason thereof.

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Enclosed: Annexure-I, II & III

129
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ANNEXURE-I

TERM & CONDITION OF FOR HIRING OF VEHICLES

The following terms and condition must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hire vehicles, during period of contract shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificates, Fitness Certificate, Valid Contract Carriage Permit, Proof of Up-to-date tax payment etc. and D.L of the driver available all the times. The department/office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damaged to any property on account of use of hire vehicle any manner whatsoever. The hirer shall be responsible for all such litigator.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box & differential coolant, tyres & tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver will be borne by the owner.
4. In case of break down for reasons whatsoever the replacement of the vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The new vehicle is 1st preferable for selection.
7. The vehicle should be compatible for installation of GPRS device like with digital speedometer and with central locking system and branding of logo.
8. A fixed payment will be paid irrespective of distance/Mileage travelled in a month as per quoted by the selected firm/Owner. The Payment will be made on a monthly basis on submission of GST invoice to the effects and no advance payment will be made.
9. In case of emergency the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case of service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination the agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The 1st lowest bidder cannot be claimed to provide the vehicle as the vehicle will be selected by the committee with the latest model.
15. The Contract of engagement must be entered into with a travel agency/individual and the Chief District Medical Officer-Cum-District Mission Director for District level in case of CHC Medical Officer I/c.
16. The vehicle must be available with DPMU or BPMU office on all working days & on holidays as desire by authority for office purpose only. The vehicle cannot be used by the 2nd party by any purpose.


30.11.22
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17. The contract period should not exceed 12 Months.
18. A log book has to be maintained on daily basis and be signed by the officer or any authorized officer. It will be the responsibility of the driver to get the log book entries indicating OMR, CMR, distance covered, start and end time from health institutions, places/villages visited etc. for each occasion of journey.
19. The owner where by provide service of vehicle in a neat & clean condition with clean towels on the seat twice a month and general servicing and pollution check-up will be carried out by the owner.
20. The driver will report at office at 8.00 A.M in the morning and will be available till 8.00 P.M in the evening to drive the vehicle or as desire by authorities.
21. The vehicle will be parked in DPMU. The responsibility of comprehensive insurance of vehicle and personal accident insurance of the driver will be of the owner.
22. EMD will be taken as security deposit of successful bidders. In case the contract signed with service provider (successful bidder) is extended beyond one year on mutual consent, the security deposit shall be retained for the extended period. The EMD shall be returned to unsuccessful bidders within a period of 8 weeks from the date of announcement of the successful bidder.
23. The security deposit will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

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ANNEXURE-II**Technical Bid for Hiring of Vehicle for District & Sub-District Level**

1.	Name of the Category applied for :-	
2.	Name of the Bidder:-	
3.	Address & Contact Number of the Service Provider:-	
4.	E-mail of the contract person, if any	
5.	ID Proof of the Individual / Registration certificate of the Organization (Photocopy):-	
6.	PAN of the Travel Agencies/Tour Operators/Private Individuals:-	
7.	GSTIN of the Travel Agencies/Tour Operators/Private Individuals:-	
8.	Details of EMD enclosed (EMD @Rs.10,000/- per vehicle to be submitted):-	
9.	Type of Vehicle (AC/Non AC) & Colour:-	
10.	Details of Vehicle (s) enclosed (Only vehicle with Commercial registration shall be accepted) <ul style="list-style-type: none">• Year of Manufacture:-• Date of Registration:-• Registration No.-• Make & Model:-• Insurance certificate:-• Fitness Certificate Validity:-• Permit Validity:-• Up to date tax payment Documentary evidence (Photocopy) for all above details to be attached.	
11.	In case the bidder provided new vehicles, He/She shall give the undertaking (to be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary) to provide the vehicle within 15 days after getting the order.	
12.	Declaration - I/We are not black-listed by any Central/State Government/Public Sector Undertaking in India. (To be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary)	

"Certified that the information submitted above is true to the best of my knowledge and belief"

Yours faithfully,

Seal & Signature of the
Quotationer / Tender


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ANNEXURE-III
Financial Bid for Hiring of Vehicle for District & Sub-District Level

Make & Model of Vehicle	*Proposed hire charges of the vehicle per month excluding fuel cost excluding GST in Rs.	Rate of fuel consumption/mileage per litre:-

(*Pl. refer to the type of vehicle & the Max. Monthly hire charges requirement)

“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature of the
Quotationer / Tender

Name (Firm/Company/Tour operator/Individual) _____

Date:

Place:


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