



# DISTRICT EMPLOYMENT EXCHANGE, RAYAGADA

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At- Collectorate Campus, Po/Dist- Rayagada-765001



No. 398 /DEEx,Rayagada

Dated. 13 / 10 /2022

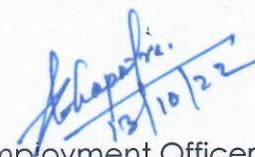
## NOTICE

It is hereby informed to all concerned that keeping in view of the State Reform Action Plan (SRAP)-2022 & to make the public services more user-friendly, it has been decided to discontinue the physical visit of job seekers / candidates to Employment Exchange for registration purpose.

Henceforth, Candidates desirous of getting their Registration / Renewal can do the same through on-line mode on their own without physically visiting District Employment Exchange, Rayagada and Employment Sub-office, Gunupur by observing following steps:

- ❖ Visit : [empmissionodisha.gov.in](http://empmissionodisha.gov.in)
- ❖ Click on digital employment exchange & go through the instructions & procedure for registration.
- ❖ Click on Job-seeker Registration Link to register as job-seeker.
- ❖ The candidates can register his/her name from anywhere or from any device that has an internet connection by uploading all required documents.
- ❖ A candidate can register his/her name only with the Employment Exchange under whose jurisdiction he/she normally resides.
- ❖ A person possessing Professional and Executive qualifications can register his/her name with the State Employment Information & Guidelines Bureau under whose jurisdiction her or she resides.
- ❖ **The candidate shall upload all certificates and documents and mandatorily give an undertaking/self-declaration that all information furnished by him/her is true to the best of his/her knowledge and belief and if any discrepancy is found in future he/she shall be held responsible for the same and action against him/her shall be taken by the competent authority.**
- ❖ Similarly, the job-seeker has also to self renew the Employment Registration Online on the month of his/her renewal as mentioned on the Registration card by clicking Renew Candidate.
- ❖ The candidate shall be able to download the Computer generated Registration card/digitally signed registration certificate within the stipulated time after completing the registration process step by step.
- ❖ **The entire registration process starting from filling up of application to the issue of final registration certificate is to be made online.**

This procedure shall come into force w.e.f 15.10.2022 and thereafter, the candidate need not physically visit the District Employment Exchange, Rayagada and Employment Sub-office, Gunupur for registration/renewal purpose.

  
District Employment Officer  
Rayagada.