

DRAFT FOR APPROVAL

 <p>NATIONAL HEALTH MISSION ସିଂହା ସ୍ୱାସ୍ଥ୍ୟ ମିଶନ</p>	ZILLA SWASTHYA SAMITI, RAYAGADA (UNDER NATIONAL HEALTH MISSION)	
Advt. No <u>10</u> /NHM/2019	<u>CONTRACTUAL ENGAGEMENT</u>	Date: <u>04.10.19</u>
<p>ZSS Rayagada invites the application from suitable candidate for engagement of District Programme co-ordinator (DPC), PPM Coordinator, STS under RNTCP and Block Account Manager under NHM, Odisha on contractual basis. The complete filled in application forms along with other documents should reach the office of CDM&PHO, Rayagada, At-DHH Rayagada, Dist-Rayagada, Pin-765001 on or before 27.10.2019 at 5.00 P.M. Positively. Interested Candidates are requested to log on to district official website (www.rayagada.nic.in) for downloading the application forms, detail qualification & eligibility criteria etc for all the post.</p>		
<p>Sd/- CDM&PHO-Cum- District Mission director Rayagada</p>		

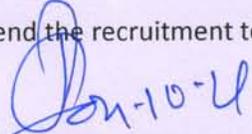

**CDM & PHO
Rayagada**

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, RAYAGADA****DISTRICT PROGRAMME MANAGEMENT UNIT,
(Department of Health & FW, Govt. of Orissa),****E-mail: dpmunrhmrdayagda@gmail.com, Phone: 06856-235254**Adv No 10Date 04-10-19**ADVERTISEMENT FOR CONTRACTUAL ENGAGEMENT UNDER RNTCP & NHM**

Applications are invited from eligible candidates for filling up the following posts under RNTCP & National Health Mission, Rayagada on contractual basis for a period of 11 (Eleven) months with a monthly remuneration as noted against each and subject to renewal as per society norms basing on the performance and subject to continuance of the programme. The Performance Incentives & other benefits are also admissible for all posts as per norms applicable and orders issued there under from time to time. Lower age limit for all the posts is 21 years and upper age limit is as mentioned in the table as on 30.09.2019.

SL No	Name of The Post	Category of post	Eligibility Criteria	Monthly Remuneration (In Rs)
	District Programme Coordinator (DPC) under RNTCP	01	Age- She/he Must have attained the age 21 Years and must not be above the age of 65 years as on 30.09.2019 for the post. Minimum Qualification: - MBA/PG Diploma in Management/Health Administration from a recognized Institute/University. (2) At least 1 year of work experience. Preference: - (1) Will be given to those who have worked in the field of Development/Health at District/State level. (2) Basic knowledge of Computers.	Rs.25,931+ Other allowance as applicable
02	District PPM (Public-Private Mix) Coordinator Under RNTCP	01	Age- She/he Must have attained the age 21 Years and must not be above the age of 65 years as on 30.09.2019 for the post. Essential qualification: (1) Post Graduate. (2) One year experience of working in field of Communication/ACSM/Public Private Partnership / Health projects/Programs.(3) Permanent two wheeler driving license & should be able to drive two wheeler Preference: - (1) Preference to those who have worked in RNTCP. (2) Certificate/ Diploma /Degree/Master holder in Social Science/Mass Media/Communication/Rural Development Advocacy /Partnerships/related field. (3)Basic knowledge of Computers.	Rs.21,763 + Other allowance as applicable
	Block Account Manager(BAM) under NHM	01	Age- Age- S/he Must have attained the age 21 Years and must not be above the age of 35 years as on 30.09.2019 for the post. Minimum Qualification- The candidate should be a Graduate in commerce with Minimum 50% Marks aggregate. S/he should have basic knowledge in computing and should have at least 2 years post qualification working experience in accounting.	Rs 15,976/ + Other allowance as applicable
04	Senior Treatment Supervisor (STS) under RNTCP	01	Essential qualification: (1) Bachelor's Degree OR Recognized sanitary inspector's course. (2) Certificate course in computer operation (minimum 2 months). (3) Permanent two wheeler driving license & should be able to drive two wheeler. Preferential qualification: - (1) Tuberculosis health visitor's recognized course. (2) Govt. recognized degree/diploma in Social work or Medical Social Work. (3) Successful completion of basic training course (Govt. recognized) for Multipurpose health workers.	Rs 18,291/ + Other allowance as applicable

The above positions are purely temporary under NHM and also co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for engagement. Interested candidates may log on www.rayagada.nic.in for downloading the application form for detail reference of eligibility criteria, selection guideline and other terms and conditions. Candidates who are already working with any organization either on regular or contractual basis have to submit 'No Objection Certificate' from concerned employer. Interested candidates fulfilling the eligibility criteria mentioned above are to apply to the CDM&PHO-cum-District Mission Director, Rayagada ,At-DHH Rayagada, Pin-756001 on or before 27.10.2019 at 5.00 P.M through Regd. Post / Speed Posts only and the envelope containing the application should be superscripted clearly the name of the post applied for (NHM)/RNTCP. Application for each individual post must be submitted in separate format along with self attested photocopy of all mark sheet & certificate. If any candidate is found to have suppressed any material information or furnished false information/documents, his / her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the society forthwith. Candidates who have been disengaged from the OSH & FW Society on administrative ground such as disobedience / poor performances / misbehavior / Criminal activity etc are not eligible to apply. Incomplete application in any form will be rejected. This office will not be held responsible for any postal delay. No personal correspondences / enquiry will be entertained in this matter. **All communication will be made through district website www.rayagada.nic.in .** Number of vacancy / remuneration under this advertisement may vary at the time of actual engagement. However, the selected candidates from the panel can be utilized for other positions of the society having same educational qualification and remuneration. The number of vacancy projected in the advertisement is an indicative one and may vary as per the actual requirement at the time of recruitment. The undersigned reserves the right to cancel any or all the applications without assigning any reason thereof. No TA/DA will be allowed to attend the recruitment tests.


CDM&PHO-cum-District Mission Director,
Rayagada

Selection Procedure of DPC, PPM Coordinator, STS under RNTCP and Block Account Manager under NHM

Sl No	Name Of The Post	Selection of Procedure	Responsibility
1	District Programme Coordinator under RNTCP	<p><u>Selection Procedure</u> HSC-15% CHSE – 15% Graduation-15% MBA/PG-25% Interview-20% Experience in RNTCP-10%</p>	<ul style="list-style-type: none"> To work close coordination with DTO in programme management activities including planning, budgeting, procurement, logistic management, maintenance services and preparation of reports. To coordinate with the stakeholders of the program like Medical Collages, NGOs, Private Practitioners, Professional organizations, LSGs and TB and TB related co-morbidity care providers. Other jobs as assigned from time to time
	District PPM (Public-Private Mix) Coordinator Under RNTCP	<p><u>Selection Procedure</u> HSC-15% CHSE –15% Graduation-15% PG-25% Interview-20% Experience in RNTCP-10%</p>	<ul style="list-style-type: none"> Assist to DTO(in co-ordination with State PPM Coordinator) Assisting the DTO in mapping and line listing of all stake holders, identifying NGOs, Private providers for partnerships and facilitating the process of partnerships. Coordination workshops/meetings for improving involvement of PPs & NGOs. Other jobs as assigned from time
3	Senior Treatment Supervisor(STS) under RNTCP	<p><u>Selection Procedure</u> HSC – 20% CHSE – 20% Graduation-30% Interview-20% Experience in RNTCP-10%</p>	<ul style="list-style-type: none"> Assist DTO and MOTC to carry out all TB Control activities Coordinate with all concerned to ensure that all contacts of sputum positive patients are screened for TB. Visit all patients at home before registration and provide health education and counseling to the patients and family. Any other job assigned as per programme need.
4	Block Account Manager (BAM) under NHM	<p><u>Selection Procedure</u> Graduation in Commerce - 40% Vive-Voice-40% For either CA or ICWA (Inter), candidates shall be given full marks of 20 (Candidate securing 50% and above marks in the Mark Assessment shall be shortlisted. Candidates 3 times the number of Vacancy on the basis of merit list shall be called for Viva- Voice)</p>	<ul style="list-style-type: none"> Assist the BPM and MO I/C in block level in daily day to day office work. Coordinate the office work in accounting with DPM, ADPHO (FW) and CDM&PHO. Maintain the Cash book, ledger and vouchers in up-to-date. Frequent visit the Sub centre and field for verify and make out the payment of ASHA, GKS and other flagship programme under NHM. Submit the SoE and UC to the district as well as state as per time schedule through FMR. Settlement all the accounts under NHM as per finance guideline.


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Other Condition

1.1 Nature of Contract: The above positions are purely temporary in nature and also co-terminus with project period. The contract will be for 11 months and to be renewed based on performance appraisal report.

1.2 Eligibility Criteria: In order to be eligible for direct recruitment to the above post under RNTCP & NHM a candidate shall have to satisfy the following conditions, namely:-

1.2.1 Nationality: S/he must be a citizen of India.

1.2.2 Age Limit: S/he must have attained the age as mentioned in above table.

1.2.3 Minimum Educational Qualification: The candidate should have qualified as mentioned in the above table in eligibility criteria.

6.3 Physical Fitness: The candidate must be of good mental and physical health and free from any physical defects likely to make her incapable of discharging her normal duties in the Service. A candidate who after such medical examination as the Government may prescribe is not found to satisfy the requirements shall not be appointed to the Service.

Issue of engagement order: The engagement order will be issued to the candidates from merit list after verification of original certificate.

2.2.1 Knowledge in Odia : She must

- (a) be able to read, write and speak Odia;
- (b) have passed middle school examination with Odia as language subject; or
- (c) have passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
- (d) have passed in odia as language subject in the final examination of class- VII from a school or educational institution recognized by the Government of Odisha or the central Government; or
- (e) have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department.

2.3 Marital Status: A candidate if married must not have more than one spouse living, provided that the Government may, if satisfied that there are other specific grounds for allowing such marriage exempt any person from the operation of these rules.

Sd/-
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10. Employment Record:

Total Years of post qualification experience:

Years of experience in the Development Sector/NGO :

Years of experience in Government:

11. Details of Employment: (Use separate sheets if required)

Starting with your present employment list in reverse order all the employments you have had

12A. Current Employment:

From Month/Year

To Month/Year

Designation

Location of Employment:

Description of your Duties:**12B. Previous Employment:**

From Month/Year

To Month/Year

Designation

Location of Employment:

Description of your Duties:**12C. Previous Employment:**

From Month/Year

To Month/Year

Designation

Location of Employment:

Description of your Duties:

Date:

Place:

Signature of the Applicant**Note- The following documents are to be enclosed along with application.**

1. Two copies of passport size colour self-attested photographs
2. Caste and resident Certificate
3. Self-attested photo copies of all mark sheets & certificates in proof of the claim made by the candidates relating to his education and age.
4. Application form and self attested photo copies of all mark sheets and certificates with ID Proof (ADHAR Card, vote ID, PAN Card) for Each individual post.

